

DATA SUBJECT RIGHTS REQUEST FORM

Pic-Time Ltd. and any of its affiliated companies and subsidiaries (collectively “**Company**”) value privacy rights. As required under applicable law, and specifically the EU General Data Protection Regulations and the UK General Data Protection Regulation (collectively “**GDPR**”), the California Consumer Privacy Act of 2018 as amended and revised by the California Privacy Rights Act of 2020 (collectively “**CCPA**”), the Virginia Consumer Data Protection Act of 2021 (“**VCDPA**”), the Colorado Consumer Protection Act (“**CPA**”), the Connecticut Data Privacy Act (“**CTDPA**”), the Utah Consumer Privacy Act (“**UCPA**”) and the Israeli Protection of Privacy Law (“**IPPL**”), etc. (all collectively shall be defined as “**Data Protection Laws**”), individuals are permitted to make certain requests and exercise certain rights regarding their Personal Data or Personal Information (as such term is defined under Data Protection Laws) and depending on their jurisdiction.

In order to submit a request to exercise individual rights pursuant to the Data Protection Laws, please complete this form and send it to our privacy team at: dpo@pic-time.com.

Upon receipt of your completed request, we will process it and respond within the timelines required under applicable Data Protection Laws. If additional information is necessary, we will contact you using the contact information you provided in this form. Information provided in connection with this request will be processed only for the purpose of processing and responding to your request. A verifiable request must provide enough information that allows us to reasonably verify you as the person about whom we collected personal data or an authorized representative of such person. We cannot respond to your request if we cannot verify your identity or authority to make the request and confirm the personal data is relates to you.

For more information, please review our [Privacy Policy](#).

Note, certain deletion, correction, and opt-out rights can be exercised by you independently. For example, depending on your interaction with us: (i) you can opt-out from receiving marketing emails from us by clicking the “*unsubscribe*” link within the email; (ii) you can opt-out from processing Personal Data through our use of cookies, at any time, by using the cookie settings tool made available on our website and Services.

1) CONTACT INFORMATION:

F u l l _____ N a m e :

E m a i l _____ A d d r e s s :

2) WHAT IS YOUR RELATIONSHIP WITH US?

- Website Visitor
- Photographers
- Clients interacting with the Platform
- Employee/Candidate
- Vendor
- Other _____

Any other information that may help us to locate your Personal Data:

3) YOUR REQUEST:

Detailed below are various rights and requests granted under Data Protection Laws. Note that you might not be eligible to exercise all or part of the rights detailed below – this depends on your jurisdiction, our relationship, and our rights to refuse or retain data under applicable law. Where we are not able to provide you with the information for which you have asked or otherwise fulfill your request, we will endeavor to explain the reasoning for this and inform you of your rights.

A. CALIFORNIA:

Note: Under the CCPA your rights only apply to the Personal Information collected 12 months prior to the request and you are not entitled to submit more than 2 requests in a 12 months period.

Please check the applicable right you are requesting to execute:

- Right to Know or Access;
- Right to Deletion (the right to delete is not absolute and in certain cases, we will have the lawful right to maintain the Personal Data - see the “Notice re Deletion Right” below);
- Right to Data Portability (to obtain a portable copy of the Personal Data);
- Right to Non-Discrimination;
- Right to Rectification;
- Right to Opt-out from Sale or Share of Personal Information (*see additional information below);
- Right to Limit the Use and Disclosure of Sensitive Personal Information;
- Opt-Out of the Use of Automated Decision Making; or
- Other _____;

CCPA Opt-Out Rights:

The Right to Opt-out of Sale; Opt-Out of Sharing for Cross-Contextual Behavioral Advertising; can be executed without filling the form by:

- You can opt-out of cookies using our cookies setting tool, where you can further change your preferences at any time. We will also process any opt-out of sale/sharing preference signal that meets the requirements set forth in the CCPA and its regulations. If you do not want to receive interest-based advertisements, you can limit the collection of certain information through your device settings.
- If you are a California resident and you wish to opt-out of having your data used for interest-based advertising, you may exercise your right here: <https://optout.privacyrights.info/>.
- Use the [Global Privacy Control](#) (“GPC”) signals.

Please know that opting out of interest-based advertising does not mean that you will not receive advertising. You may still receive ads, but those ads may be less relevant to your interests.

Authorized Agency:

You may submit the request by an authorized agency as detailed in the [CCPA Notice](#). A business may deny a request from an authorized agent that does not submit proof that they have been authorized by the consumer to act on their behalf.

Response Framework:

We will aim to complete CCPA verifiable consumer requests as soon as reasonably practicable and consistent with the 45-day timeframe mandated by the CCPA. If we require additional time, we will inform you of the reason and extension period in writing. In some cases, our ability to uphold these rights for you may depend upon our obligations to process Personal Information for security, safety, fraud prevention reasons, compliance with regulatory or legal requirements, or because processing is necessary to deliver the services you have requested. Where this is the case, we will inform you of specific details in response to your request.

B. VIRGINIA:

Please check the applicable right you are requesting to execute:

- Right to Confirm if the Data is Being Processed and to Access That Personal Data;
- Right to Deletion (the right to delete is not absolute and in certain cases, we will have the lawful right to maintain the Personal Data - see the "Notice re Deletion Right" below);
- Right to Data Portability (to obtain a portable copy of the data);
- Right to Correct Inaccuracies;
- Right to Opt-Out of the Processing of Personal Data for the Purposes of: Targeted advertising; Sale for Personal Data, or; Profiling used for decisions that produce legal or similarly significant effects on a consumer; or

[***please see the options under the CCPA Opt-Out Rights Section above].

- Right to Non-Discrimination; or
- O t h e r :
_____.

Response Framework & Appeal:

We will aim to complete all VCDPA authenticated consumer requests as soon as reasonably practicable and consistent with the 45-day timeframe mandated by the VCDPA. If you have an account with us, we may require you to use the account to submit the request. If we are unable to authenticate your request using commercially reasonable efforts, we may request additional information reasonably necessary to authenticate you and your request. If we cannot authenticate you and your request, we will not be able to grant your request. If we refuse to take action on a request, you may appeal our decision within a reasonable period of time by contacting us and specifying you wish to appeal. Within 60 days of our receipt of your appeal, we will inform you in writing of any action taken or not taken in response to the appeal, including a written explanation of the reasons for the decisions. If the appeal is denied, you may submit a complaint to the Virginia Attorney General at <https://www.oag.state.va.us/consumercomplaintform>.

C. COLORADO:

Please check the applicable right you are requesting to execute:

- Right of Access;
- Right to Correction;
- Right to Deletion of Personal Data (the right to delete is not absolute and in certain cases, we will have the lawful right to maintain the Personal Data - see the "Notice re Deletion Right" below);
- Right to Data Portability (to obtain a portable copy of the data);

- Right to Opt-Out of the Processing of Personal Data for the Purposes of: Targeted advertising; Sale for Personal Data, or; Profiling used for decisions that produce legal or similarly significant effects on a consumer; or

[***please see the options under the CCPA Opt-Out Rights Section above].

- O t h e r : _____.

Response Framework & Appeal:

We will aim to complete CPA consumer requests as soon as reasonably practicable and consistent with the 45-day timeframe mandated by the CPA. We reserve the right to extend the response time by an additional 45 days when reasonably necessary and provided consumer notification of the extension is made within the first 45 days. If we refuse to take action on your request, you may appeal our refusal within a reasonable period after you have received notice of the refusal by contacting us and specifying you wish to appeal. Within 60 days of our receipt of your appeal, we will inform you in writing of any action taken or not taken in response to the appeal, including a written explanation of the reasons for the decisions. You may also contact the Colorado Attorney General if you have concerns about the result of the appeal at <https://coag.gov/file-complaint/>.

If you have an account with us, we may deliver our written response to that account or via email at our sole discretion. If you do not have an account with us, we will deliver our written response by mail or electronically, at your option. You do not need to create an account for submitting a request. Any disclosures we provide will only cover the 12-month period preceding our receipt of your request. The response we provide will also explain the reasons we cannot comply with a request, if applicable.

D. CONNECTICUT:

Please check the applicable right you are requesting to execute:

- Right to Confirm if the Data is Being Processed;
- Right to Access;
- Right to Correction;
- Right to Deletion of Personal Data (the right to delete is not absolute and in certain cases, we will have the lawful right to maintain the Personal Data - see the "Notice re Deletion Right" below);
- Right to Data Portability (to obtain a portable copy of the data);
- Right to Opt-Out of the Processing of Personal Data for the Purposes of: Targeted advertising; Sale for Personal Data, or; Profiling used for decisions that produce legal or similarly significant effects on a consumer;

[***please see the options under the CCPA Opt-Out Rights Section above, except for the option to opt-out using universal opt-out mechanisms which will be recognized by us for Connecticut's consumer's requests on January 1, 2025.]

- Right to Withdraw Consent;
- Right to Non-Discrimination; or
- Other: _____.

Note, where your consent is required, however revoked, we will cease processing the applicable data set as soon as practicable, but not later than fifteen (15) days after the receipt of your request.

Authorized Agency:

Please note you may designate an authorized agent on your behalf to exercise your right to opt out detailed above. You may designate such authorized agent by way of, among other things, a technology, including, but not limited to, an Internet link or a browser setting, browser extension or global device setting, indicating your intent to opt out of such processing [all as detailed under CCPA Opt-Out Rights Section above].

Response Framework & Appeal:

If we are unable to authenticate your request using commercially reasonable efforts, we may request additional information reasonably necessary to authenticate you and your request. If we cannot authenticate you and your request, we will not be able to grant your request.

We shall respond to your CTDPA requests within 45 days of receipt. The response period may be extended once by 45 additional days when reasonably necessary, taking into account the complexity and number of requests and we inform you of such extension within the initial 45-day response period, together with the reason for the extension. If we decline to take action on your request, we shall so inform you without undue delay, within 45 days of receipt of your request. The notification will include a justification for declining to take action and instructions on how you may appeal. Within 60 days of our receipt of your appeal, we will inform you in writing of any action taken or not taken in response to the appeal, including a written explanation of the reasons for the decisions. If the appeal is denied, you may submit a complaint to the Connecticut Attorney General at link: <https://www.dir.ct.gov/ag/complaint/> or (860) 808-5318.

E. UTAH:

**Effective January 2024*

Please check the applicable right you are requesting to execute:

- Right to Confirm if the Data is Being Processed;
- Right to Access;
- Right to Deletion of Personal Data (the right to delete is not absolute and in certain cases, we will have the lawful right to maintain the Personal Data – see the “Notice re Deletion Right” below);
- Right to Data Portability (to obtain a portable copy of the data);
- Right to Opt-out of the Processing of Personal Data for the Purposes of: Targeted advertising, or; the Sale for Personal Data; or

[***please see the options under CCPA Opt-Out Rights Section above]

- Other: _____.

Response Framework:

We shall respond to your UCPA requests within 45 days of receipt. The response period may be extended once by 45 additional days when reasonably necessary, taking into account the complexity and number of requests and we inform you of such extension within the initial 45-day response period, together with the reason for the extension. If we decline to take action on your request, we shall so inform you without undue delay, within 45 days of receipt of your request. The notification

will include a justification for declining to take action. If we are unable to authenticate your request using commercially reasonable efforts, we may request additional information reasonably necessary to authenticate you and your request. If we cannot authenticate you and your request, we will not be able to grant your request.

F. NOTICE RE DELETION:

Deletion Rights under US data protection regulations, is not absolute - we may deny your deletion request, in full or in part, if retaining the information is necessary for us or our service provider(s) for any of the following reasons: (1) complete the transaction for which we collected the Personal Data, provide a good or service that you requested, take actions reasonably anticipated within the context of our ongoing business relationship with you, fulfill the terms of a written warranty or product recall conducted in accordance with federal law, or otherwise perform our contract with you; (2) detect security incidents, protect against malicious, deceptive, fraudulent, or illegal activity, or prosecute those responsible for such activities; (3) debug products to identify and repair errors that impair existing intended functionality; (4) exercise free speech, ensure the right of another consumer to exercise their free speech rights, or exercise another right provided for by law; (5) comply with the law or legal obligation; (6) engage in public or peer-reviewed scientific, historical, or statistical research in the public interest that adheres to all other applicable ethics and privacy laws, when the information's deletion may likely render impossible or seriously impair the research's achievement, if you previously provided informed consent; (7) enable solely internal uses that are reasonably aligned with consumer expectations based on your relationship with us; (8) make other internal and lawful uses of that information that are compatible with the context in which you provided it.

G. We will delete or de-identify Personal Data not subject to one of these exceptions from our records and will direct our processors to take similar action. EU, UK, EEA AND OTHER JURISDICTIONS:

Please check the applicable right you are requesting to execute:

- Right to be Informed to the Processing of Personal Data;
- Right to Access to Your Personal Data;
- Right to Rectification and Amendment;
- Right to Deletion / Erasure (the right to delete is not absolute and in certain cases, we will have the lawful right to maintain the Personal Data);
- Right to Restrict Processing of Personal Data;
- Right to Data Portability (to obtain a portable copy of the data);
- Right to Object to the Processing of Personal Data;
- Right to Withdraw Consent;
- Right to Object to Marketing; or
- Rights Related to Automated Decision-Making and Profiling;
- Other: _____.

For UK & EU Data Subjects, you can submit the request to our Data Protection Representative:

We value your privacy and your rights as a data subject and have therefore appointed Prighter Group with its local partners as our privacy representative and your point of contact for the following regions:

- **United Kingdom (UK)**

Prighter Ltd

20 Mortlake High Street, London, SW14 8JN, United Kingdom

- **European Union (EU)**

Maetzler Rechtsanwalts GmbH & Co KG

Schellinggasse 3/10, 1010 Vienna, Austria

Prighter gives you an easy way to exercise your privacy-related rights (e.g. requests to access or erase personal data). If you want to contact us via our representative, Prighter or make use of your data subject rights, please visit the following website: <https://prighter.com/q/18322104981>”

4) VALIDATION, REPRESENTATIVE & CONFIRMATION

The verifiable request must provide enough information that allows us to reasonably verify you are the person about whom we collected Personal Data or an authorized representative. We cannot respond to your request if we cannot verify your identity or authority to make the request and confirm the Personal Information or Personal Data is related to you.

Describe your request with sufficient detail that allows us to properly understand, evaluate, and respond to it.

Substantiate the request - please provide additional information about your request:

Representatives: (only complete if you are acting as the representative for a data subject)

Please Note: We may still need to contact the data subject where proof of authorization or identity is required.

Representative’s Name:		Relationship to the data subject:	
Email:			
I confirm that I am the authorized representative of the named data subject:			
Representative’s Name: _____	Signature: _____		

Confirmation:

Data Subject Name	
Signature	

Date	
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Thank you for filling in the form, please send it to: dpo@pic-time.com. We will process the request within the time frame under the applicable Data Protection Laws, we reserve the right to extend the aforementioned period by the time specified in the Data Protection Laws if the request is complex or numerous or if we require additional information.